







RICHARD OPOKU AMAKYE

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PERSONAL PROFILE

I am currently graduating from the University Of Professional Studies with a degree in Information Technology I am a hard-working, honest individual. I am a good timekeeper, always willing to learn new skills. I can work independently in busy environments and also within a team setting. I am a very outgoing individual, and able to listen effectively when solving problems. I am a well-organized person, effective and professional person who is always curious to learn about new tools and technologies and can easily adapt to ever-changing situations to achieve desired business results



Career Objective

Establishing, coordinating and evaluating Information technology strategies for key products and services, providing technical expertise and industry knowledge to support sales and marketing efforts and overseeing the management of IT teams.



Organizational Goals

To increase productivity by managing teams and specialists to solve hardware and software related issues within an organization as well as solving technical problems and performing maintenance.



EDUCATION

**BSc. INFORMATION TECHNOLOGY MANAGEMENT
UNIVERSITY OF PROFESSIONAL STUDIES, GHANA**

**WEST AFRICAN SENIOR CERTIFICATE EXAMINATION
APAM SENIOR HIGH SCHOOL, GHANA.**

**BASIC EDUCATION CERTIFICATE EXAMINATION
COSMOS BASIC SCHOOLS, GHANA.**



EXPERIENCE

**INTERN | OLD MUTAL GHANA
MAY 2019 – AUGUST 2019**

- Upgraded all desktop and laptop computers running on Window 7 in the Head Office, Adabraka branch and Spintex branch to Windows 10 to aid in the migration to Office 365
- Assisted other co-workers in the various department who had issues IT related.
- Assisted in setting up and adding users to the printers
- Assisted in setting up and adding users to the network and connecting them to the internet
- Updated and kept incident reports by my supervisors and reminded them if an incident was not yet attended to.

**ENGLISH AND SCIENCE TUTOR | NEW AGE BASIC SCHOOL
JANUARY 2017– SEPTEMBER 2017**

- Taught Integrated Science and English Language in JHS Department
- Created and supervised a studies group made up of a group of young students

SALES REPRESENTATIVE | URBANBOX GHANA

MAY 2016 – DECEMBER 2016

- Worked as a sales representative at UrbanBox's Farmer's Market
- I also assisted the distribution of Local Rice around Accra



ACHIEVEMENTS

- Certificate of honor for being the president of the red cross society of Ghana, Apam chapter 2015/2016 academic year.
- Certificate of honor for being a member of the writers and debaters club of Apam Senior High School.



SEMINARS ATTENDED

- Change Africa summit'18 held at chartered institute of Bankers main auditorium on Friday 20th April, 2018.
- Certification of participation in the career and investment. Summit held at the Upsa auditorium on Thursday 9th march, 2019
- Springboard summit 2019 held at the national theater on Saturday 16th march 2019



SKILLS AND AREAS OF EXPERTISE

- Dynamic and static websites and web Applications and Progressive Web Applications development and deployment using Php, HTML, CSS, Webpack and Node.js
- Beginner in cross-platform mobile app development using Reactjs and React Native
- Use version control systems like Github and GitLab
- Programming languages including HTML 5, CSS, Javascript, Sass, Typescript, Php
- Databases: MySQL, SQLite and Mongo
- Consistent at producing good results. Confident building and optimizing development processes
- Interpersonal Skills: Solid persuasive skills, accountable and genuine relationship-building skills
- Creativity: Skilled at identifying problems and proffering profitable and creative solutions
- Consistent at producing good results. Confident building and optimizing development processes

REFEREES

- MR OSEI TUTU SIKATUO
CEO GIANT GAIT MICROFINANCE LIMITED
0243871427
- MR ABDUL AZIZ
RED CROSS PATRON APAM SECTOR
0243843975
- MR PATRICK SARKODIE
HEAD OF IT DEPARTMENT OLD MUTAL
024441357